



Student Placement Job Description

Fall/Winter 2025-2026

About the Organization

Good Foot Delivery is a non-profit social enterprise providing meaningful, paid employment to the neurodivergent community through a professional Courier service, with all deliveries completed via public transit and on foot.

We are a small team dedicated to enhancing the long-term employability of the neurodivergent community, which we do by offering individualized support, skills building, and training opportunities for our team of 25+ neurodivergent Couriers.

In addition to our Courier team, Good Foot runs a 9-month employment and training program: [Good Foot Forward](#) (GFF). The program offers a hybrid learning opportunity for neurodivergent individuals interested in gaining transferable employment skills and work experience. The first 6 months consists of: in class learning, support meetings, and on the job experience working with one of our Courier staff to practice work skills. This is followed by a 3-month placement with an external organization, during which participants are closely monitored and supported.

Overall, Good Foot is a community. We offer employment opportunities and an employment program to the neurodivergent community, but we do so much more beyond employment. We also provide opportunities for individuals to practice communications skills, build confidence, and make friends through our social programs; provide snacks and meals to reduce food insecurity within our community; share learning opportunities through comprehensive workshops; and work one-on-one in a supportive environment to help Couriers and Participants alike achieve their goals.

About the Role

Good Foot Delivery is looking for a placement student with strong initiative and interpersonal skills who is able to quickly build rapport with neurodivergent individuals, work independently, and assume responsibility with minimal supervision. Students with a background in Social Work, Social Service Work, Community Work, Career Development Practitioner, Autism & Behavioural Science and related fields will be considered for this role.

The selected student will gain valuable experience with the neurodivergent community, and build skills in program development and facilitation, individualized support, job coaching, project management, reporting, and research.

The student will shadow and assist the Support Team with:

- Providing one-on-one support for Couriers and Program Participants both in individual meetings and on the road as they complete Courier work



- Facilitation of the GFF in-class curriculum
- Developing and facilitating workshops and social programming
- Providing individualized job coaching: assisting participants throughout the application process as well as in learning a new role, managing conflicts, and workplace expectations
- Community outreach to obtain new program participants and employer partnerships

Potential Duties and Responsibilities

The following duties and responsibilities are reflective of the overall nature of the position. Actual responsibilities may vary based on student interests and organizational needs.

Support & Training

- Accompany Couriers and Program Participants during on the road Courier shifts, providing support in skills development, training/retraining on delivery protocols, and self-advocacy
- Assist with facilitation of in-class content for our Good Foot Forward employment program, providing information on important job-related skills and leading group learning activities
- Attend, assist with, and eventually lead one-on-one support meetings with participants and Couriers, providing support with life skills, job skills, interpersonal relationships, and self-advocacy
- Assist with facilitation of initial mental health screenings for GFF participants joining the program

Workshops & Learning Opportunities

- Attend evening workshops and provide 1:1 support to learners, aiding in emotional regulation, focus, clarification of materials, comprehension of topics addressed, etc.
- Assist with the development, organization, and facilitation of workshops relevant to the neurodivergent community for our Courier team, past Courier staff, and former placement participants
- Develop and facilitate a life skills workshop (topic chosen by student) for current Couriers and Good Foot alumni

Job Coaching & Job Development

- Assist in conducting assessments with program participants to gather information about their interests, skills, strengths, and challenges
- Provide basic job coaching support during external placements, including conducting check-ins, reframing or adjusting training to suit the learning style of the participant, and assisting with problem-solving
- Assisting with job coaching, helping participants to identify suitable job opportunities, submit applications, and prepare for interviews
- Assist participants in navigating the disclosure and accommodations process



Social Programming

- Conduct outreach using a variety of platforms to increase engagement and participation in social programming
- Assist with Good Foot's pre-planned social programs, including set-up and take-down for events, facilitation of event activities, liaising with internal and external stakeholders to coordinate logistics, etc.
- Develop, coordinate, and facilitate a weekly or biweekly social program, focusing on the interests of the neurodivergent community with special attention to interests of Good Foot's Couriers and Program Participants

Other

- Assist with community outreach initiatives: attend community events, career fairs, and networking sessions to raise awareness about the organization's mission and build connections with potential employers and other relevant stakeholders

Qualifications

- Current enrollment a in post-secondary program for Social Work, Social Service Work, Community Work, Career Development Practitioner, Autism & Behavioural Science or a related field
- A personal laptop that can be used for placement tasks
- Passion for promoting diversity, equity, and inclusion in the workplace
- Exceptional interpersonal skills; rapport building will be essential to success in this role
- Ability to work independently, take initiative, and assume responsibility with minimal supervision
- Excellent technology skills and ability to troubleshoot issues in an iOS (Apple) environment
- Comfortable working in person in a communal office environment
- Comfortable working in all weather conditions
- Comfortable with walking outside for 10-20 minutes at a time
- Comfortable with a flexible working schedule to attend programming scheduled for some weekends and evenings

To Apply

Resume submissions and inquiries for this role can be directed to hr@goodfootdelivery.com. In addition, please fill out the following application: [Good Foot Student Placement Form](#).

Good Foot is built on values of diversity, equity, and accessibility. Recognizing the unique contributions that individuals from marginalized communities bring to our organization, we encourage applications from people representing the diverse community we serve. Good Foot strives to create a respectful, accessible, and inclusive work environment.